***Maryland Region III Health and Medical Coalition Minutes***

***April 10, 2017 (10 AM to 12 PM)***

1. Introductions: The following individuals were in attendance:

Jenny Ali (MNCHA/Amedysis), Jessica Bangel (Anne Arundel Health), Dawn Berlin (GBMC), Jimmy Brothers (Howard EMS), Deb Curro (Anne Arundel Health), Steve Davis (BUASI), Ty Davis (Saint Agnes), Todd Dousa (Hopkins Bayview), John Dulina (MEMA), Corinne Edds (DHMH), Preeti Emrick (CHHS), Kim Eshleman (Baltimore City Health), Loreal Froat (MedStar Franklin Square), Karen Goodison (UCHC), Christian Griffin (Baltimore Co Fire), Sean Harding (CHHS), Les Hawthorne (MCAC), Tyler Hoblitzell (CHHS), Jeff Huggins (MIEMSS), Andrea Hyatt (Univ. of Maryland), Eddie Johnson (MedStar Good Sam/Union Mem), Tim Lebo (Spring Grove), Kathleen Long (HPP Region III Coordinator), Deb Macey (Baltimore FBI), Bob Maloney (JHH), Jennifer Martin (Baltimore City Health), Gene Mellin (Howard Co General), Iris Mielke (Springfield), Amy Myers (UCHC), Karen Nawrodin (MNCHA/Elizabeth Cooney Care Network), Eric Oddo (CHHS), Amy Reisner (Sinai), Terry Sapp (Baltimore County Health), Craig Savageau (UMMC), Shantu Scatliffe (Howard Co. Health), Patty Sherman (AAMC), Dimitris Stamidis (Mercy), Lisa Swank (Harford County Health), Michelle Tauson (GBMC), Cheryl Webb (Carroll County Health), Curtis Wiggins (Carroll EMS), Ericka Wylie-Chambers (Northwest/Levindale)

1. Membership: Introductions were made and the roster was circulated. Please send roster changes to C. Hughes.
2. Review of Minutes: L. Froat welcomed everyone and the March minutes were approved as submitted.
3. Evacuation Implementation/Operations Plan presentation: Presentation from CHHS contractors with an update on the Evacuation Implementation/Operations Plan they are developing for us. Slides were sent out on Thursday 4/6/17. Major updates include adding many details about a MACC (Multi-agency coordination center). This will be a living document, please review and provide any feedback, which can be sent to L. Swank or K. Long. Plan will also include two self-assessments: Evacuation and Infrastructure – please review these, as well as evacuation communications flowchart - L. Swank explained flowchart, overview of communications during an evacuation event, and emphasized importance of the MACC.
4. Prophylactic Medication

* First Responder Prophy – D. Curro – no updates
* Anthrax Preparedness Act – D. Curro – no updates

1. Training and Exercises

* UASI Committee Training & Exercise Plan – J. Huggins said this group hasn’t met since last month; the focus right now is on the April Event
  + April Event – JCTAWS Discussion-based workshop on April 18th/19th; there is still time to register if you think it will be beneficial for you to attend – the exercise/discussion will be about a complex coordinated attack
  + Health and Med Facilitation – L. Froat asked that anyone interested in assisting with facilitation of the JCTAWS workshop, please contact C. Hughes
* Anyone interested in representing the Coalition at the radiation symposium? Email C. Edds (Corinne.edds@maryland.gov) or K. Long (Kathleen.long@maryland.gov) if interested
  + NDMS Exercise AAR Status Timeline – J. Huggins had no updates
  + CDP Course - T. Jeffers no updates. As a reminder, we are signed up to attend the course from Nov. 13th-17th 2017. (with travel days the 12th and 18th)
  + Baltimore Regional IMT – J. Huggins – There was a statewide meeting to discuss creation of statewide IMT, which will likely absorb the Baltimore and Western Maryland IMT, and possibly the Eastern Shore IMT as well. At this point, due to liability issues, membership is limited to local and state government members, but could open it up for others later. Still very early in the process; will put out more information when it is available.
  + April 3rd Baltimore region had evacuation discussion about roads– in future there will be a TTX; this was run by the traffic subcommittee
  + JHH has exercise on Wednesday 4/12 – Ebola patients will be flown from Sierra Leone in Africa to biocontainment unit at JHH

1. FFY 14 HPP Regional Grant

* Website – L. Froat said contract was signed and there is a meeting scheduled for this week with the contractor. This contract is support-based, so it will help greatly with getting documents posted and login information sent out

1. FFY 15 HPP (BP4)

* Active Shooter Kits – K. Long said quotes were due from the 3 vendors on Friday 4/7, so the work group will look at them soon and report back to the coalition group
* Evacuation Subgroup – L. Swank
  + Presentation and discussion happened at beginning of meeting – the next step is looking to fulfill the Coalition Evacuation/Surge exercise requirement from the FOA
* Strategic Plan for Coalition – C. Hughes/L. Froat no updates
* Medical Surge/Crisis Standards of Care – C. Hughes/L. Froat said we are just waiting for the final copy of the plan from Witt O’Brien’s
* ASPR Performance Measurement Tool – K. Long; This is a standing agenda item; when a workgroup is freed up from other projects they will start work on this.
* Resource Management Plan – K. Long said believe it or not, it is time to start this process again. Contractor from CHHS is on the phone; Sean Harding introduced himself. We are also looking for anyone willing to join the work group for this; please email K. Long if you are interested.
* AOSR Project– C. Hughes all-day meeting in May for expert work group; then there will be presentations in the summer for hospitals and public health to give comments on draft plan.

1. BP5 HPP Award – C. Hughes/K. Long
   * Ebola Grant Regional Funding
     + Ebola Exercise Workgroup – K. Long said the group is finalizing the plans for the no-notice drills, which will happen sometime between now and mid-May
     + Training Request – K. Long said once the no-notice drills are complete for this year the group will move on to talk about training
   * Status of Projects – K. Long
     + Water system – Wanted to give the group an update/discussion if necessary. The workgroup has talked about 2 different systems. One is the DIVVY system, which purifies the water using chemicals only and doesn’t require power, but only produces about 6,500 gallons per day. The other system is made by First Water, which purifies water with filters and a UV light, and requires power, but produces 28,000 gallons per day. The DIVVY is much cheaper, but we would need 7 systems to equal the amount of water of the First Water, so the group recommends we go with the First Water system. Would anyone be willing to store it at their facility? The only PM needed is to plug it in and test the pump annually. T. Davis and T. Lebo both asked for more information, because their facilities might be able to provide storage space. K. Long will send them information by email.
     + Recovery Plan – Lisa and CHHS contractors working on it, and there will be a presentation at next month’s meeting
     + Incident Rehab Pod – K. Long said the MOU is almost fully executed. J. Brothers said they are currently getting the quotes; the bid closes next Friday 4/21/17.
   * Other Project Ideas – Please send any BP1 project ideas to K. Long by the May meeting; we will be voting between the May/June meetings if necessary
   * Carryover Requests –
     + HAM Radio Project/DVD – K. Long said there was a meeting last week about this project; Carroll Hospital will be the fiduciary, and award letter will be out soon. Need some help from the group to figure out what we need to buy. Group thought the last survey had gone out 2-3 years ago. Looks like we will need to send another survey; this will likely be sent out by email before the next meeting because of the short timeframe. Survey will ask if each facility still needs a kit, and if the laptop needs to be replaced or just the battery.
2. Health and Medical UASI Projects – Committee Updates
   * Ambo Buses – J. Brothers/ J. Wilkison no updates
   * Patient Tracking – J. Huggins – no updates
     + Timeline-

* Alternate Care Site Cache – M. Hora.
  + Locations – No updates; PHEPs continuing to work to find storage space
  + K. Long said RSS warehouse can likely be used, but there would be a fee

1. THIRA – S. Davis said Baltimore UASI will be doing a THIRA this year as usual. Because it has been a few years, they are thinking about doing workshops again. If so, they would take place in the fall.
2. FY 17 UASI Application – S. Davis – waiting to hear about FY17 funding. They have sent out application packet, which is due May 1st. Funding is similar to last year, and as usual a lot is sustainment, but want to give an opportunity for new projects with the application packet.
3. Region III Alternate Care Site and Training Facility at GBMC/Subgroup Report – L. Froat / L. Swank no updates
   * Portable Facility – K. Long for V. Black: no updates – site is ready, waiting to find out if vendor can deliver
4. Triage Tag Initiative – C. Hughes. Reminder to send in completed triage tags by the end of the month
5. Comm/IT Group – T. Jeffers/ L. Swank – Next meeting is scheduled for 4/25

* Radio Cache Plan Timeline – K. Long said she spoke with J. Annelli (OP&R) and B. Renehan (from DHMH DoIT). These are 700/800 MHz radios, the coalition would purchase them and hire a contractor to program them with the Maryland FiRST channels, and then it would be up to each jurisdiction for programming the local channels. K. Long sent a follow-up email to Brandon asking more specific questions about getting permission from DHMH to purchase the radios, because that’s where we got caught up last time. More to come, but they are confident we can make this project happen in BP1. J. Huggins talked about his previous experience trying to purchase these radios by a non-government entity – will speak with K. Long after the meeting.

1. Integrated Public Health and Medical Forum -K. Long said the next Forum is on Monday 4/24, from 9:30-11am.
2. Statewide MOU/Legislated Liability Protection - C. Hughes would like to work with MHA early (May) to get this onto the 2018 legislative session

* Uniform Emergency Volunteer Health Practitioner Act – L. Swank said this is a national initiative – trying to get all states to pass this – recognizing Doctors’ licenses between states during an emergency, if they are registered with systems such as Maryland Responds

1. Regional Coordinator Update – K. Long

* Guidance – CMS Standards no updates
* MSAT Contract Follow Up The Teltronic contractor has been working through the facilities pretty quickly. Please let K. Long know if there are any issues or questions.
* FOA Update - Nothing to add from last month; please read FOA and let K. Long know if there are any questions
* Pre-app Meeting will be on May 2nd. It will be a full day, with a full group presentation and breakout sessions to go in a little more in-depth about the new FOA. Some people had problems with registration link, so new one will be sent out soon. OP&R is working on planning the meeting now –please email K. Long with anything you would like to learn about at the meeting.

1. State WebEOC – E. Johnson/C. Hughes – Still working to switch everyone over. Howard County is staying on their own system; will provide list of people that need to be added to the new Health and Medical board
2. Road ID During Emergencies for Healthcare Workers – J. Huggins/K. Eshleman – only update is Jennifer Martin has drafted a local Baltimore City protocol, vetting it before it moves further
3. Coalition Vice Chair – Please let Christina know if you are interested by the end of the month.
4. Jurisdictional Roundtable
   * MCAC update – L. Hawthorne said if you have any foreign visitors that want to tour your center, please let your respective agencies know; this information will them be passed on to MCAC
   * J. Dulina –
     + Opiod crisis update: MEMA has been meeting with local EMs to work on the task force for this issue. Operating under a more operational ICS structure, but MEMA is not in charge, they are still performing the same duties and providing resources to local EMs as usual.
     + MEMA is closing out everything from the 2016 snow storms now
     + Maryland state fair grounds has some good plans in place for emergencies, but they are all geared toward the specific events – MEMA meeting with them soon to make their plans more all-encompassing
5. Next Steps: Next meeting will be 5/8/17 same time, same place