***Maryland Region III Health and Medical Coalition Minutes***

***October 10, 2017 (10 AM to 12 PM)***

1. Introductions: The following individuals were in attendance:

Erin Anderson (Howard County Health), Shane Anderson (UMMC), Correll Apostolov (Baltimore Medical System), Jessica Bangel (Anne Arundel Co Health), Jimmy Brothers (Howard Co EMS), Deb Curro (Anne Arundel Co Health), Diana Dew (Riverview Rehab Hosp), Jennifer Dittman (Baltimore City Health), Todd Dousa (Hopkins Bayview), John Dulina (MEMA), Corinne Edds (MDH OP&R), Kim Eshleman (Baltimore City Health), Loreal Froat (MedStar Franklin Square), Josh Fuss (Carroll County Health), Karen Goodison (UCH), Brian Gray (MedStar Harbor), Katie Hamrick (Carroll Co Health), Martha Hill (Sinai), Jeff Huggins (MIEMSS), Andrea Hyatt (Univ. of Maryland), Kathleen Long (HPP Region III Coordinator), Bob Maloney (JHH), Gene Mellin (Howard Co General), Amy Myers (UCH), Karen Nawrocki (MNCHA/Elizabeth Cooney Care Network), Jocelyn Pope (Bon Secours), John Russo (US Attorney’s Office of MD), Craig Savageau (UMMC), Debbie Saylor (Anne Arundel County Health), Patty Sherman (AAMC), Michelle Tauson (GBMC), Jennifer Thompson (Baltimore City Health), Cheryl Webb (Carroll Co Health), Ericka Wylie-Chambers (Northwest/Levindale), Cathie Zimmerer (MedStar Medical Group)

1. Membership: Introductions were made and the roster was circulated. Please send roster changes to C. Hughes.

1. Review of Minutes: L. Froat welcomed everyone and the September minutes were approved as submitted.
2. Prophylactic Medication
* First Responder Prophy – D. Curro no updates
* Anthrax Preparedness Act – D. Curro said DHS will contact health department if Maryland is chosen to be part of the pilot program
1. Training and Exercises
	* UASI Committee Training & Exercise Plan – J. Huggins
		+ - 10/5 IPC Meeting – Initial planning conference took place; the group is moving forward and has a strong intent to assist us with exercise and training; would like to focus on these capabilities: operational coordination, logistics, mass care, public health, cyber, and intelligence. What types of events/scenarios would we like to see within these?
				* J. Russo suggested a cyber intelligence TTX in the future - Start with having a rep from MCAC at one of our exercises
				* D. Saylor - Deployment of the ACS cache from new locations should be exercised
			- November meeting 11/6 from 1-4pm at Annapolis EOC – Please let Loreal know if you are interested in attending but didn’t get the info – a more in-depth, streamlined strategy from big capabilities will be discussed
		+ JCTAWS Follow-up – C. Hughes would like to set up a sub-group to go over the follow-up items and move forward – if you are interested (esp. if you attended the exercise) please contact Loreal or Kathleen
	* CDP Course - T. Jeffers – Healthcare Leadership class is full, and HERT class isn’t full yet but it’s getting there; this course was opened up to others in the state and nationwide, so if you want to attend turn in your application soon
	* CDP Coalition Course – K. Long/P. Sherman/C. Hughes – If anyone is interested in taking on the coordination of the effort, we could attend this course as a coalition in 2018 – B. Maloney volunteered
	* Statewide IMT – J. Huggins and C. Hughes had a meeting with B. Bauer and Chief Scholz – there is a 2-year process to become vetted to be a part of an IMT type 3 team; plans to contact MDH about possibly using the Maryland Responds framework for interim liability protection for non-governmental participants. We still want to pursue the type 3 IMT, but could pursue type 4 IMT in the meantime, which would be much faster to operationalize. Contact J. Huggins and C. Hughes if you are interested in either type of team, and provide information on any specialized training you have, if applicable – would need about a dozen people to make the type 4 team happen. Emphasis is on in-state IMT for now. Please consider volunteering, as we would like to give them a good list of people. Applications for the IMT are available for those interested in joining.
	* Regional Exercise (Surge) – B. Maloney/K. Long – Will be reconvening the work group to start planning for the Evac/Surge tool exercise workshop
		+ Bob mentioned JHH will be conducting an exercise in the coming weeks to ensure compliance with CMS. If entities still need an exercise there may be an opportunity to partner.
	* MCAC Tour and follow-up– 9/25 – C. Hughes
		+ MVIEW Cameras – Program to allow MCAC to access your facility’s cameras when an event is happening; lots of privacy protections in place; helps with intelligence gathering and the facility would have an extra set of eyes as well during an event. Please consider reaching out to participate.
		+ Fusion Liaison Officer Program – If anyone is interested in joining this for the coalition, please let Loreal know – D. Saylor said J. Bangel used to work there and has clearances so could be a liaison for us
		+ Situational Reports - If there are any specific events/topics of interest healthcare entities would like to be notified about, that information can be forwarded to MCAC
		+ Gang Awareness Courses – Leonard Taylor works at MCAC and teaches gang awareness courses, L. Froat can pass on his contact info if you are interested in this course for your facility
			- J. Russo said possibly in the spring working on a course on home-grown terrorism
		+ Alert Distribution Sign Up – please sign up for MCAC alerts
	* ALICE Training - J. Russo said he spoke with folks at MSP and they are interested in holding trainings for facilities in ALERT/ALICE
		+ Several facilities voiced concerns that they have invested a lot into Run Hide Fight and if this training is different it could be a hardship for them. Is there a federal standard out there?
		+ J. Dulina will work with his contact at MSP to compare the different trainings and get more info and report back to the group
	* Strategic Foresight Workshop – C. Savageau attended this at ASPR in DC. The goal was to bring emergency managers from healthcare together, looking to the future for healthcare preparedness big picture – he was the only representative from a hospital – he contributed to the discussion that the grant requirements are becoming very taxing for facilities. Unknown if they will be publishing anything from the meeting, but if there are minutes, he will try to send them out to the group.
2. FFY 15 HPP (BP4)
* Active Shooter Kits – K. Long/D. Whyne – Just two facilities still have to receive their kits, and K. Long has contacted them and will be bringing the kits to the regional meeting on Friday 10/13
	+ Training – K. Long sent email to all coalition members who requested kits with training video and information sheet. Please contact K. Long with any questions.
* Evacuation Subgroup – L. Swank no updates
* Strategic Plan for Coalition – C. Hughes still working with other regions and MHA and will report out when there is more info
* ASPR Performance Measurement Tool – K. Long – Attended a webinar last week about the new version of this; called the Coalition Assessment Tool (CAT). This is still new; more info to come.
* Resource Management Plan – E. Anderson almost done; will PDF it and send it to the group soon. Last steps include checking to make sure the information related to the new ACS cache locations is correct.
* AOSR Project– C. Hughes - plan has been submitted to MDH and awaiting feedback
1. BP5 HPP Award – C. Hughes/K. Long
	* Ebola Grant Regional Funding
		+ Ebola Exercise Workgroup – K. Long said work group is continuing to prepare for regional tabletop exercises. Region III Ebola TTX will take place on this Friday, October 13th, the morning session of the annual fall regional conference.
		+ Training Request – K. Long said she brought this up at the no-notice drill AAR meeting, and the work group was receptive to working on this request. She and the other Region III representatives will continue to ask about this.
	* Status of Projects – K. Long
		+ Recovery Plan – L. Swank – no updates, plan is finalized
		+ Incident Rehab Pod –J. Brothers – Pod has not been delivered yet, making final modifications.
		+ Water filtration – K. Long – System has been delivered to Baltimore County. K. Long is in contact with the vendor to schedule the training session, likely in November. No specific dates to choose from yet, but this will likely go out by email before the next meeting.
	* Website – L. Froat met with L. Swank and created a page on our website to provide resources on the CMS regs, if you find any other good resources, or anything you’d like to put on the website please contact L. Froat or L. Swank
	* Carryover Requests – K. Long
		+ HAM Radio Project/DVD – T. Jeffers – still waiting for one last part on backorder. When it is delivered, the kits will be put together (not fully assembled, there is a training video for that) and ready for pick up at Carroll Hospital
2. BP1 HPP Application Feedback – K. Long said
	* Project Workgroups – K. Long will contact to set up kick-off meetings. Still always taking more volunteers, here are the BP1701 workgroups:
		+ Evacuation/Surge Tool Workshop and Functional Exercise
		+ Vulnerable Populations Plan
		+ Coalition Website
		+ Resource Management Plan
		+ Medical Surge Implementation Plan
		+ Hazard Vulnerability Assessment (HVA)
		+ JCTAWS Exercise AAR and CIP Group
	* Ventilator Maintenance – T. Dousa still has contact info for the vendor we used last time (PM every two years), next one 2 years from now will be a more expensive one. Several facilities expressed interest in using regional funding for this, so K. Long will look back in the region’s files to find out how much was spent last time and look into ways to reallocate funding to this project during the current budget period. B. Gray said it looks like some of the parts (patient circuits and O2 tubing) are expiring soon, so we need to keep that in mind as well.
3. Health and Medical UASI Projects – Committee Updates
	* Ambo Buses – J. Brothers/ T. Parks – no updates
	* Patient Tracking – J. Huggins – no updates
		+ CRISP – C. Hughes – meeting was scheduled to discuss this but was postponed, so more to come at next meeting
* Alternate Care Site Cache – D. Saylor/C. Hughes – completed the order for expiring items in early August; had to put some parts of it out to bid, nothing delivered yet, will reach out to Baltimore City to find out about progress
	+ Re-location/restock – Warehouse day at Bayview on October 31st starting at 8am – we will go through the same process as we did at Carroll County (making sure all parts are accounted for, relabeling them and transferring between sites if necessary – if you’re able to help on this day that would be great.
1. THIRA – S. Davis – would like to get a group of people together to review and make changes to the THIRA from last year, so it can be modified and used for this year. K. Long will send out an email soon with possible dates to choose from. - D. Saylor volunteered to help
2. Region III Alternate Care Site and Training Facility at GBMC– C. Hughes – M. Tauson said still waiting on a response from ASPR about getting paid back – life safety survey done on the possible new building.
	* Portable Facility – K. Long for V. Black said still no building; looks like AGs office pursuing litigation
3. Triage Tag Days – C. Hughes the report is due by October 27th, next dates are Jan 3rd and 7th
4. MEMRAD Contact Information Updates – J. Huggins – if you have not updated your facility’s info on MEMRAD please do so
5. Comm/IT Group – T. Jeffers/ L. Swank – no updates
6. Integrated Public Health and Medical Forum -K. Long said the next Forum is on Monday 10/23, from 9:30-11am. Speaker has not been announced yet.
7. Statewide MOU/Legislated Liability Protection - C. Hughes will continue to work with MHA and some of the health systems to pursue.
* Uniform Emergency Volunteer Health Practitioner Act – L. Swank no updates
1. Regional Coordinator Update – K. Long
* Guidance – CMS Standards – There will be a presentation on this at the conference on Friday
* MSAT Contract Follow Up – K. Long is keeping the 3 facilities that need repairs updated on progress.
* MERC Storage – K. Long – no updates
* Calendar Invites – K. Long sent calendar invites for 2018 bi-monthly call and IPHMPF; please let her know if you did not receive them or would like to be added
* October 13th Regional Meeting – if you have not registered, let K. Long know because the registration link is closed
	+ Ebola TTX will take place during the morning session.
1. State WebEOC – C. Hughes – Anne Arundel County: AAMC taking the class on 10/26, Howard Co General is good (BWMC not sure, will check and update)
2. Road ID during Emergencies for Healthcare Workers – J. Huggins/K. Eshleman – still working with MSP to move forward on this – MedStar has a plan to deploy volunteer drivers, and would like to find out what the ID requirements would be for those people.
3. Coalition Vice Chair – C. Hughes – Tom Jeffers has volunteered to be the vice chair – Members approved, and Tom will begin his role. Thanks to Tom for volunteering!
4. CHEMPACK Change – J. Huggins/R. Linthicum – removed MARK 1 kits and replaced by vials; CHEMPACK hospitals need to make sure they have syringes available for use with the vials if needed. MedStar Franklin Square is investigating the supply requirements needed for pack deployment. Christina H. will report information to the group once complete.
5. Visitor Policies/Violence – C. Hughes – Discussed what entities have in place around the Region to take note of and track violent visitors. Bon Secours has a way to track violent patients, but not visitors; JHH has a flag in the system for possibly violent patients, for visitors if there is an issue generally will get a restraining order. JHH also shared that they do training on de-escalation techniques and what to be aware of, and which codes to call.
6. Jurisdictional Roundtable
	* B. Maloney received email with interesting immediate lessons learned from the Las Vegas shooting – area not secured, two hospitals were overwhelmed, and many patients were not brought in by medic units. Several new planning considerations for hospitals.
	* Anne Arundel County held the drive through flu clinic last Saturday; 709 people vaccinated between 10-2, not as many as last year but went well
	* Anne Arundel County participating in cookie exercise on 27th
	* Baltimore City girl scout cookie exercise on 28th
	* Carroll County cookie exercise on 26th and 28th
	* Last Friday Carroll County HD held emergency planning workshop for nursing homes – was expecting 30 people, but 46 people came; word got out and people responded well
7. Next Steps: Next meeting will be Monday, November 13th from 10am-12pm at Franklin Square.