***Maryland Region III Health and Medical Coalition Minutes***

***October 9, 2018 (10 AM to 12 PM)***

1. Introductions: The following individuals were in attendance:

Cindy Anderson (MedStar VNA), Shane Anderson (UMMC), Kiril Apostolov (Baltimore Medical System), Giselle Bonilla (Howard Co Health), Jimmy Brothers (Howard Co EMS), Erin Brown (UCH), Alex Cardella (MCAC), Tom Converse (Clifton T. Perkins Hospital Center ), Deb Curro (Anne Arundel Co Health), Todd Dousa (Bayview), Anika Ebitu (MACHC), Corinne Edds (MDH OP&R), Aaron Edwards (Annapolis), Kim Eshleman (Baltimore City Health), Loreal Froat (MedStar Franklin Square), Josh Fuss (Carroll County Health), Brian Gray (MedStar Harbor), Christian Griffin (Balt Co EMS), Abdulatu Hall (Howard County Health), Chris Hiles (MOEM), Martha Hill (Sinai), Mark Hubbard (UAWG), Jeff Huggins (MIEMSS), Christina Hughes (MedStar Franklin Square), Andrea Hyatt (Univ. of Maryland), Edward Johnson (Union Memorial), Randy Linthicum (MIEMSS), Elise Major Whiteford (MOEM), Iris Mielke (Springfield), Suzanne Mullarkey (MedStar Ambulatory Services), Sako Narita (Baltimore City Health), Mike O’Connell (MIEMSS), Penny Pearce (Hopkins), Jocelyn Pope (Bon Secours), Craig Savageau (UMMC/Midtown), Debbie Saylor (Anne Arundel Co Health), Amy Scaggs (Howard Co Health), Patty Sherman (AAMC), Dimitris Stamidis (Mercy), Lisa Swank (Harford Co Health), Kerry Topovski (AA Co OEM), Curtis Wiggins (Carroll EMS)

1. Membership: Introductions were made and the roster was circulated. Please send roster changes to C. Hughes and L. Froat.

1. Review of Minutes: C. Hughes welcomed everyone and the July minutes were approved as submitted.
2. Medical Surge/Crisis Standards of Care Planning – Howie Gwon and Marie Warner from Witt O’Brien presented on the completed Medical Surge/CSOC plan along with some recommendations for continued regional preparedness:
	* Conduct an assessment of hospital full evacuation plans, either via sharing of plans or questionnaire
	* ID who will assist in coordinating movement of specialty patients
3. Prophylactic Medication
* First Responder Prophy – D. Curro – No updates.
	+ Anthrax Preparedness Act – D. Curro new POC identified for this program. A grant funded DHS project is piloting a new program. Possible ability to request to be part of the pilot program. D. Curro will forward program information to MIEMSS and MDH to gauge interest.
	+ Brief discussion about threats – A. Cardella conducted a brief presentation on the current threats and trends locally and abroad. Several recent incidents involving ricin.
1. WebEOC – C. Hughes
	* Exercise – J. Huggins – Still coordinating with MEMA. Looking to hold the drill in October.
2. Training and Exercises
	* UASI Committee Training & Exercise Plan – M. Hubbard – Meeting still postponed. Awaiting new subcommittee chair. UASI is discussing the future of the subcommittee as well.
		+ JCTAWS Follow-up – C. Hughes – still following up on a few items, and work group will meet again in November. M. Hubbard and C. Hughes discussed at the last UASI meeting. At this time no other subcommittee is reviewing and implementing items from the improvement plan. C. Hughes and M. Hubbard to continue to push for corrective actions.
		+ CCTA – M. Hubbard – MEMA is looking for new lead for the project. No progress on the project at this time.
	* Statewide IMT – J. Huggins – no updates, still trying to schedule interviews on original applicants as well as research how non-governmental agencies can be integrated in.
	* Regional Exercise (Surge) Recap – B. Maloney – P. Pearce will send AAR to C. Hughes for distribution.
	* MCAC follow-up– A. Cardella –A. Cardella relayed the following updates. At this time, no direct threats to Maryland.
		+ Fusion Liaison Program Training – October 18, 2018
		+ Seeing a trend in suspicious photography around the area
	* FEMA National Exercise Division – M. Hill – No updates. Resource continues to be available as requested. The item will be removed from the agenda.
	* NDMS Exercise Planning – Exercise date confirmed for September 21, 2019. R. Linthicum queried the group to see what level of involvement the hospitals would like to play. Several hospitals have interest but request to be on the planning committee to ensure its helpfulness for all parties. Request for hospital rep beginning at the November meeting.
3. Ongoing Projects
* Strategic Plan for Coalition – C. Hughes – No updates. Beginning July 2019, the coordinator positions will be managed by a different vendor. RFP for new vendor to be released in the coming weeks.
* Resource Management Plan – J. Fuss – P. Pearce reported 2 proposals currently received with another pending at the end of the week. Once received, they will be reviewed for vendor selection.
* AOSR Project– C. Hughes – No updates. Development team reviewing all content to validate information is still current then will coordinate next steps with MHA/MDH.
1. BP5 HPP Activities – C. Hughes
	* Ebola/HID Grant Regional Funding
		+ Training Request – Region needs follow up – A. Boatema – C. Edds no updates. OP&R is moving forward to get a training program in place. A. Boatema’s last day at OP&R is October 12, 2018. C. Hughes asked for update from V. Black or S. Adams by the end of the week.
		+ EID no-notice drills – C. Edds – No updates. Planning for a FSE in 2019. Another no notice drill is also anticipated for early 2019. Final AAR distributed to the region.
	* Status of Projects
		+ Website – L. Froat –Contact L. Froat with any website access issues. L. Froat will resend invitation links to the group. Link to Coalition website: <https://www.mdregion3hmc.org/> .
		+ HAM Radio Project/DVD – T. Jeffers – No updates.
2. BP1-Supp Application – C. Hughes – The funding was received by Johns Hopkins Hospital.
	* Healthcare Coalition Conference – J. Huggins is attending the conference via the regional funds. D. Curro is also attending the conference. C. Edds to get update from MHA on next steps.
	* PPE Needs – S. Anderson to send needs assessment query to the group.
3. BP1 HPP Projects – K. Long
	* Project Workgroups – K. Long
		+ Vulnerable populations – Trudy Henson from CHHS presented on the completed annex. The final product includes recommendations for existing regional plans. The final will be sent to the group with the minutes.
		+ HVA –T. Jeffers – No updates.
		+ Med Surge/CSOC Implementation Plan – Plan is complete. Lisa Swank, Loreal Froat, Todd Dousa and Patty Sherman will coordinate next steps. MHA to be asked to join.
	* Active Assailant Kit Request –E. Johnson will facilitate requests for BP1-Supp project.
	* Radiation Portals – delivery pending of 4 portals to Harford County hazmat team.
	* Ventilator Maintenance – C. Hughes – vendor maintenance complete.
		+ Expired Oxygen Tubing –Kathleen queried needs for the Vortran tubing. C. Hughes to look into current status of the project.
4. Health and Medical UASI Projects – Committee Updates
	* Ambo Buses – J. Brothers/R. Vaccaro – No updates. Training still ongoing as well as opportunities to dispatch for events.
	* Patient Tracking – J. Huggins – Current contract is extended. J. Huggins working with Baltimore City to coordinate disposition of EPTS equipment. Equipment can be dropped off at MIEMSS headquarters.
	* CRISP Access – C. Hughes – Target still end of 2018. C. Hughes will inquire for updates.
	* Alternate Care Site Cache – J. Fuss/D. Saylor –Equipment input equipment into inventory system at Hopkins warehouse for easier request processing. J. Fuss developing a request and return process. Will review existing documents and processes for cache. Several items still missing. D. Saylor would like to look at inventory housed at GBMC. Requesting a truck to help move cot racks. If anyone is able to assist, please contact D. Saylor or J. Fuss.
5. THIRA – M. Hubbard reported UASI is coordinating with MEMA to streamline efforts. L. Swank and FX to review and validate information. Feedback requested by end of October.
6. FY18 UASI Funding –M. Hubbard - no update on GAN distribution. No update on FY19 funding.
7. Region III Alternate Care Site and Training Facility at GBMC– C. Hughes – No updates. 24 month completion from 2/2018, letter is complete but we have not received it; regional equipment is out and in storage. C. Hughes to follow up with M. Tauson.
* Portable Facility – C. Edds for V. Black – No updates. Awaiting information on whether HVAC system was moved inside facility as well as flooring alternatives. C. Hughes asked for written update from MDH.
1. Triage Tag Days – C. Hughes - Results from the Oct 3rd - 7th drill dates are due to C. Hughes by October 26, 2018.
2. Communications
* Radio project – Radios purchased. All radios will have MDFirst channels. Still coordinating with AA, Baltimore City, and Baltimore County for access to local channels.
* Firstnet – M. Hill –Info can be found at <https://www.firstnet.gov/>. AT&T reaching out to agencies/entities across the region.
1. Integrated Public Health and Medical Forum –C. Edds – Next Forum scheduled for October 22, 2018.
2. Statewide MOU/Legislated Liability Protection - C. Hughes – continued conversations with government affairs rep – need to have MIEMSS, MDH, MHA involved as well going forward
* Uniform Emergency Volunteer Health Practitioner Act – L. Swank – no updates; standing agenda item
* EMTALA – requirement for physician to physician transfer could be waived in situations where there is an agreement for patient transfer during emergencies – Question as to whether Regional MOU is sufficient. More information is needed. Anyone willing to take this initiative on, contact C. Hughes.
1. Regional Coordinator Update – C. Edds and C. Hughes
* MSAT Contract Follow Up – C. Edds reported MDH still focusing on finalizing contract for next year. Maintenance is currently ongoing.
* MERC Storage –J. Huggins –There are two systems – a 40 bed and 24 bed. J. Huggins to reach out to OCME and Baltimore County Health as other storage options.
* EmPOWER Review – C. Edds reported that data will be provided by MDH twice each grant cycle.
* CERC/PIO Training – C. Edds – no updates.
* Fall Meeting – C. Edds – The meeting is scheduled for October 31, 2018.
* Training and Exercise Coordinator – Many applications received. Interviews will be scheduled very shortly.
* Regional Coordinator – C. Edds – No updates. C. Hughes asked for update from V. Black or S. Adams by end of week.
1. Road ID During Emergencies – C. Hughes – C. Hughes and K. Eshleman to send out document for review.
2. Repatriation Planning – D. Saylor – There will be an upcoming drill. Operational planning is ongoing with OP&R.
3. Regional Disaster Health Response System FOA – The FOA was awarded to two jurisdictions. The Baltimore region did not receive an award.
4. CHEMPACK Changes/work plan – C. Hughes/ C. Edds – No updates. C. Edds to follow up with MDH about plan for collaboration.
	* EMS Supplies –J. Huggins – PPE survey completed. The results will be available shortly.
	* Duodote Replacement – C. Edds – No updates.
5. Jurisdictional Roundtable – no updates
6. Next Steps:
	* Next meeting – **TUESDAY, November 13, 2018, Conf. Rm. D**

Link to Coalition website: <https://www.mdregion3hmc.org/>