***Maryland Region III Health and Medical Coalition***

***Meeting Minutes: September 9, 2019 (10 AM to 12 PM)***

Attendees: Shane Anderson - UMMC; Giselle Bonilla – Howard County HD; Jimmy Brothers - Howard Co EMS; Alex Cardella- MCAC; Paul Chizmar – Harford County DES; Todd Dousa- JH Bayview Medical Center; John Dulina – MEMA; Kim Fisher - Hopkins; Loreal Froat- MedStar; Josh Fuss- Carroll Co. HD; Ben Geppi- BaCo. HD; Brian Gray – MedStar Harbor; Jeff Hagen – UCHS; Chris Hiles- Balto City OEM; Martha Hill – Sinai; Jeff Huggins- MIEMSS; Christina Hughes – MedStar; Andrea Hyatt – U of MD; Dawn Ivancik – VA; Tom Jeffers - Carroll Hosp; Elizabeth Jones- Region III Coalition; Robin Lewis – Kindred; Elise Major Whiteford – Balto City OEM; Bob Maloney – Hopkins; Gene Mellin- Howard County General; Sako Narita – Balto City HD; Penny Pearce – Johns Hopkins; Jocelyn Pope- Bon Secours; Andy Robertson – MIEMSS; Craig Savageau- MHA; Deb Saylor – AAHD; Patty Sherman- AA Medical Center; Amy Skaggs- Ho Co. HD; Tony Smith – Balto City MOEM; Lisa Swank- Harford Co. HD; Kerry Topovski- AA Co OEM; Rob Vaccaro – AA County FD; Kay Webster – Ba City HD; Curtis Wiggins – Carroll Co. EMS

Mass Prophylaxis - Kim Fisher from Hopkins presented on some work that Hopkins is doing.

* Introductions & Review of Minutes & Membership
	+ A special thank you and best wishes to Josh Fuss, Carroll County PHEP
* Meeting called to order by Christina Hughes at 10:06 AM. Meeting minutes from July were approved.
* Craig Savageau now working as the Director of Preparedness Program at the Maryland Hospital Association
	+ 46 hospitals applied for the HPP grant. 10 hospitals still need to apply for the grant.
	+ Letters of award should be coming out shortly.
* WebEOC – C. Hughes
	+ Exercise – J. Huggins
* Jeff has spoken to the MEMA WebEOC Administrator. The Region III Coalition Board is currently not working but MEMA is reaching out to Juvare to resolve the issue. A partners meeting is scheduled for tomorrow to discuss some areas of opportunity on WebEOC usage.
* Training and Exercises
	+ UASI Committee Training & Exercise Plan – C. Hiles
* The first meeting in some time occurred last month. Members discussed their expectations for the CCTA program and the new requirements for ICS. There needs to be a six-month gap between ICS 300-400. Providing integrated active threat response training. Contact Chris Hiles for registration.
	+ - JCTAWS Follow Up – C. Hughes
* Dr. Chizmar’s recommendation was to work with Dr. Levy to get on the meeting agenda for outstanding follow-up items regarding protocol revisions.

* + - * HCF Subgroup Lead
* Christina asked if there was any interest from coalition members in spearheading initiatives to integrate other healthcare institutions into the coalition.
	+ Andrea Hyatt expressed interest in participation on the subgroup. Need to identify a lead.
		- CCTA Project – J. Dulina
* John Dulina has been pushing the CCTA project towards the training and exercise groups of the local UASI. Most jurisdictions have written CCTA annexes to their respective EOP’s.
	+ Statewide IMT – J. Huggins
* No updates.
	+ Evac Surge Drill – L. Froat/Planning Committee – L. Froat
* Loreal received the final draft of the exercise from June’s exercise. The group will meet to review the content of the improvement plan. Elizabeth Jones will take lead on planning moving forward. The group saw value in engaging the National Exercise Division of FEMA and expressed their wishes to see them involved again.
	+ MCAC – A. Cardella
* Alex reported an uptick in active shooting and threat reporting recently. School threats have increased due to a return to school but most are not credible threats. Two incidents reported in the last month regarding unauthorized entry into secure sections of hospitals within the state of Maryland. On 9 August- FBI arrested a man who expressed interest in committing terrorist attacks. No reported threats related to 9/11 anniversary, no threats related to the Ravens as of this moment. The president and vice president will be in the city Thursday/Friday for a Republican Party event (no known road closures).
	+ NDMS Exercise – M. O’Connell/J. Huggins
* The September 14th exercise has been moved to May 30th, 2019. The impacted facilities (Bon Secours & St. Agnes) have been notified. Trainings will likely be around January and February. NDMS is offering three WebEx’s. Christina asked for an update on signed MOAs.
	+ Anniston Training – B. Maloney/M. Brown
* JHH is sending roughly thirty persons to the CDP for the trip- some personnel are non-Hopkins staff.
	+ Peds Planning Subcommittee – E. Jones
* The core planning team has been assembled and the work is going well. The team is working with pediatric medicine experts to fill in the plan templates. The team is hoping to conduct an exercise by the end of the year.
	+ MYTEP – E. Jones
* Significant participation was obtained from the meeting. Elizabeth is just working on some scheduling and the MYTEP should be coming out shortly.
	+ Training and Exercise Planning Workshop – E. Jones
* See above.
* Statewide MOU/Legislated Liability Protection - C. Hughes
* No updates. J. Huggins asked P. Gainer for a status report.
	+ EMTALA in Disasters – A. Myers/L.Swank
* Two groups meet with major healthcare systems (one local and one national). Christina plans to talk to one of the representatives from CMS to get an answer to the question of physician-to-physician transfer.
* Ongoing Projects
* Strategic Plan for Coalition – C. Hughes
* Waiting to hear back on the regional application. MHA is working to fill the regional coordinator position. The regional chairs will be meeting with MHA on a monthly basis for collaboration.
* Resource Management Plan – J. Fuss
* Feedback from the final draft was submitted. The coalition now possesses the final version of the Resource Management Plan from Witt O’Brien. The region will disseminate the plan and will ask entities for any spreadsheet updates.
* AOSR Project– C. Hughes
* Christina has not heard feedback, but Hopkins is verifying the tool.
* HVA Workgroup – T. Jeffers
* No updates.
* Ebola/HID Grant Regional Funding
	+ - Training Request
* You may request training through JHH.
	+ - No Notice Drills/ Full Scale – C. Edds
* Drill is scheduled for 2020, followed by the FEMA Region III Exercise.
* Website – L. Froat
* Loreal would like to be able to showcase the new features of the website within the next month.
* BP2 Regional Application – L. Froat/E. Jones
* The projects chosen by the region include: Website project sustainment, active assailant kits, active assailant training kits, NICU/PICU/bariatric evacuation devices, CBRNE equipment, mass alert system, two full time positions for the coalition ($552,000 total for all projects).
* BP1-Supp Activity – C. Hughes
	+ PPE Needs - S. Anderson
* Penny sent out all PO’s to the requesting facilities. Shane heard back from two facilities that were interested in purchasing additional PPE. There is some leftover money to spend in the PPE budget.
	+ Active Assailant Kit Request –E. Johnson
* Has outfitted most of what was needed by the region.
	+ Funding Carryover Allocations
* Working on spending funding from NCE.
	+ Stryker Chairs
* Have been ordered
	+ Tubing
* Members will have to look at distribution plan.
	+ Vent Training
* Reallocated half of the money for this training due to interest.
* Health and Medical UASI Projects – Committee Updates
	+ Ambo Buses – J. Brothers/ R. Vaccaro
* Partial funding for alternate care site and ambo buses. Recertifying drivers on EVOC.
	+ Patient Tracking – J. Huggins
		- Updates – Equipment Disposition
* Received guidance on how to dispose of patient tracking equipment from Baltimore City OEM.
	+ - MEMRAD Update
* Reached out to CEO’s about the CHATS system. MEMRAD is on the agenda of the new director.
	+ - CRISP – Access - C. Hughes
* Christina was notified that there will be another CRISP test on October 1st, 2019.
	+ Alternate Care Site Cache – D. Saylor/J. Fuss
* 4-6 ropacks that need to be moved to the JHH warehouse. Some things at CSC need to be moved to Carroll County.
	+ BCoHHS offered to provide the box truck and driver.
* THIRA – D. McMillan
* Update next week on the THIRA. Cal Bowman may be able to provide the state assessment document.
* FY 19 Application – D. McMillan
* See above.
* Region III Alternate Care Site and Training Facility at GBMC – C. Hughes/M. Tauson
* Christina currently working with the UAWG to then seek a meeting with the CEO of GBMC.
* Triage Tag Days 2019 – J. Huggins
* No update.
* Communications
	+ Radio Project – C.Hughes/B. Maloney/All
* Christina will be meeting with Baltimore County and will discuss the use of a monitored radio channel for hospitals and listen only capabilities for hospitals. Bob Maloney will look at City hospitals. Christina needs to know the status of all jurisdictions and if they have been programmed with the Maryland First Network.
* Integrated Public Health and Medical Forum – C. Edds
* No updates.
* Repatriation Planning – D. Saylor
* Deb will work with Cathy to get a status update and see if it can be integrated into the MYTEP.
* CHEMPACK Changes/Work Plan – C. Hughes/ C. Edds
* Webinar scheduled next week for CHEMPACK.
	+ Duodote Replacement – C. Edds
* Hospitals should see if they could obtain some extended shelf life Duodote kits. Emails came from Dr. Al.
* Jurisdictional Roundtable
* AACO HD is leading the CASPER Survey on the 17th and 18th of next week. The training is at 12:30 PM and they will be out in the community from 3:00 PM -7:00 PM. Contact Deb Saylor if you would like to be involved.
* Next Steps
* Meeting adjourned by Christina Hughes at 12:11 PM.